

Allocation of CPE points

ACTIVITY CATEGORY	POINTS ALLOCATION	SUPPORTING DOCUMENT(S) (FOR AUDIT)
1. Structured [Note: A minimum of 16 points/2 years must be gained from structured activities.]		
S1. Participation/Attendance in conferences/seminars: (a) <u>In-person/hybrid</u>; or (b) <u>Online (with assessment)</u>	1 point per hour of participation/attendance	One or more of the following: • Certificate of participation/attendance • Registration confirmation
S2. <u>Online (without assessment)</u> participation/attendance in conferences/seminars	1 point per hour of participation/attendance (capped at max 5 points/year)	One or more of the following: • Certificate of participation/attendance • Registration confirmation
S3. Formal presentation or scientific poster display	10 points per session	One or more of the following: • Invitation as speaker • Copy of presentation/poster • Or equivalent
S4. Postgraduate studies In veterinary or veterinary-related field	25 points per year of study	One or more of the following: • Confirmation of enrolment • Or equivalent
S5. Journal publication – <u>main author</u>	15 points per paper	• Copy of paper
S6. Journal publication – <u>subsidiary author</u>	5 points per paper	• Copy of paper
S7. Refereeing peer-reviewed journal	5 points per paper	• Copy of letter from editor
S8. External appointment(s) As an office-holder in veterinary-associated bodies outside of licensee's official employment	5 points per position per year	• Evidence of appointment
S9. Veterinary licence briefing Organised by NParks/AVS	5 points per attendance per year	• Email confirmation of attendance
S10. AVS initiatives/programmes e.g. working groups	To be awarded on an individual programme basis	• Evidence of participation/contribution
S11. SVA-organised CPE	To follow point allocation based on SA1-4, unless otherwise stated by SVA ¹	One or more of the following: • Certificate of participation/attendance • Registration confirmation

¹ Certain SVA organised CPE activities may have different CPE points allocation if endorsed by AVS e.g. joint SVA-AVS workshops

ACTIVITY CATEGORY	CREDIT POINTS	SUPPORTING DOCUMENT(S) (FOR AUDIT)
2. Unstructured		
U1. Private study/reading Reading of journals, textbooks	1 points per reading (capped at max 20 points/2 years)	List of private readings done (e.g. bibliography)
U2. Mentoring <u>undergraduate students</u> As part of vet student's placement/EMS requirements	1 point per week (capped at max 20 points/2 years)	Acknowledgement by student – to include duration, broad areas/topics covered, name of mentor/vet and clinic
U3. Mentoring <u>postgraduate/ specialist candidates or interns</u> In veterinary or veterinary-related field	1 point per day (capped at max 20 points/2 years)	Acknowledgement by candidate/intern – to include duration, broad areas/topics covered, name of mentor/vet and clinic
U4. Being mentored As part of internship or equivalent	3 – 7 days – 10 points per mentorship ≥ 1 week – 20 points per mentorship	Signed testament by mentor

RECORD CARD:

CONTINUING PROFESSIONAL EDUCATION FOR VETERINARIANS

Name of Veterinarian: _____

NParks/AVS Licence No: _____

Tel no: _____ (Office) _____ (Mobile) _____

Email: _____

Record period: From ____/____/____ to ____/____/____

Date	Activity Category (e.g. S1, U2)	No. of hours/sessions/ papers, etc.	Credit points entitled	
			Structured	Unstructured
		Subtotal		
		Total		

Declaration

I, _____ (name), hereby declare that all information given in this record is to my best knowledge, true and correct.

Electronic Signature/Date